

# AmeriCorps Texas All-Grantee Meeting (AGM)

February 25-26, 2016

Wyndham Garden Hotel, 3401 IH-35 Frontage Rd, Austin, TX 78741



*Schedule is subject to change.*

TIME		EVENT/ACTIVITY	LOCATION	PRESENTER(S)
start	end			
<b>Thursday, February 25, 2016</b>				
8:30 AM	9:00 AM	<b>REGISTRATION</b>	Hallway outside Lady Bird Lake Ballroom	-
9:00 AM	9:30 AM	<b>WELCOME + ICE-BREAKER</b>	Lady Bird Lake Ballroom	Emily Steinberg
9:30 AM	10:30 AM	<b>UPDATES FROM THE FIELD: KICKING OFF 2016</b>	Lady Bird Lake Ballroom	Emily Steinberg
10:30 AM	10:45 PM	<b>BREAK</b>	-	-
10:45 AM	12:00 PM	<b>PREPARING FOR AN OIG AUDIT &amp; SAFEGUARDING FEDERAL FUNDS</b>	Lady Bird Lake Ballroom	Stuart Axenfeld and Thomas Chin (CNCS Office of Inspector General)
12:00 PM	1:00 PM	<b>WORKING LUNCH: Greetings from OneStar's CEO and CNCS Texas State Office Director</b>	Lady Bird Lake Ballroom	Elizabeth Darling, CEO  Terry Gunnell, CNCS Texas State Office Director
1:00 PM	2:15 PM	<b>PROCUREMENT: A PARTNERSHIP BETWEEN PROGRAM AND FISCAL</b>	Lady Bird Lake Ballroom	Jerry Bertrand (Consultant)
2:15 PM	2:30 PM	<b>BREAK</b>	Lady Bird Lake Ballroom	-
2:30 PM	4:00 PM	<b>BREAKOUT #1</b>  <b>PROGRAM: Cover Your Assets (CYA) Case Studies: Policies &amp; Procedures</b>  <b>FISCAL/GRANT MANAGEMENT: OMB Super Circulars</b>	Program: Lady Bird Lake Ballroom  Fiscal: Guadalupe/Barton Creek	Program: Jaclyn Kolar, Miranda Spiro, Emily Steinberg  Fiscal: Jerry Bertrand (Consultant), Anna Eberhardt, Mary Voorhies
4:00 AM	4:15 PM	<b>BREAK</b>	-	-

4:15 PM	5:30 PM	<p align="center"><b>BREAKOUT #2</b></p> <p align="center"><b>PROGRAM: Open Space Technology (Peer-Led)</b></p> <p><b>FISCAL/GRANT MANAGEMENT: Round Robins (pick 3 x 20 min each): Program Income, Living Allowance, Records Management &amp; Retention, Managing Fixed Amount Grants, and Indirect Cost Rates</b></p>	<p>Program: Lady Bird Lake Ballroom</p> <p>Fiscal: Guadalupe/Barton Creek</p>	<p>Program: Volunteer Peer Presenters, Jaclyn Kolar, Miranda Spiro</p> <p>Fiscal: Anna Eberhardt, Elisa Gleeson, Mary Voorhies, Jerry Bertrand (Consultant), Rhonda Honegger (CNCS)</p>
5:30 PM	5:30 PM	<b>ADJOURN</b>		-
5:30 PM	6:30 PM	<b>COMPLIMENTARY RECEPTION, PHOTO BOOTH + NATIONAL SERVICE GEAR STRUT (optional)</b>	Lake LBJ	All
<b>Friday, February 26, 2016</b>				
8:00 AM	9:00 AM	<b>TACOS + NETWORKING (Peer networking by region/program type and/or 1:1 meetings with OneStar staff)</b>	Lady Bird Lake Ballroom	-
9:00 AM	10:30 AM	<p align="center"><b>BREAKOUT #3</b></p> <p align="center"><b>PROGRAM: Understanding Evaluation Requirements and Evidence Levels</b></p> <p><b>FISCAL/GRANT MANAGEMENT: Preparing for an OIG Audit + Common Audit Findings</b></p>	<p>Program: Lady Bird Lake Ballroom</p> <p>Fiscal: Guadalupe/Barton Creek</p>	<p>Program: Pernilla Johansson (Texas Evaluation Network), Jaclyn Kolar, Miranda Spiro, Emily Steinberg</p> <p>Fiscal: Rhonda Honegger (CNCS)</p>
10:30 AM	10:45 AM	<b>BREAK</b>	-	-
10:45 AM	12:00 PM	<p align="center"><b>BREAKOUT #4</b></p> <p align="center"><b>PROGRAM: Monitoring – A New Hope</b></p> <p><b>FISCAL/GRANT MANAGEMENT: Cover Your Assets (CYA): Best Practices and Updates in Fiscal Grant Management, Budget Amendments, Reporting, Asset Utilization, Deobligation, and more</b></p>	<p>Program: Lady Bird Lake Ballroom</p> <p>Fiscal: Guadalupe/Barton Creek</p>	<p>Program: Jaclyn Kolar, Miranda Spiro, Emily Steinberg</p> <p>Fiscal: Anna Eberhardt, Mary Voorhies</p>

12:00 PM	1:00 PM	<b>WORKING LUNCH: OIG AUDIT RESOLUTION OVERVIEW</b>	Lady Bird Lake Ballroom	Rhonda Honegger (CNCS)
1:00 PM	2:15 PM	<b>NATIONAL SERVICE CRIMINAL HISTORY CHECK (NSCHC) BOOT CAMP!</b>	Lady Bird Lake Ballroom	Jaclyn Kolar, Miranda Spiro
2:15 PM	2:30 PM	<b>BREAK</b>	-	-
2:30 PM	3:20 PM	<b>GRANTMAKING UPDATES</b>	Lady Bird Lake Ballroom	Elisa Gleeson
3:20 PM	3:30 PM	<b>WRAP-UP + DEPART</b>	Lady Bird Lake Ballroom	Emily Steinberg