



onestar
foundation

Fiscal Bi-Monthly Call
September 13th, 2018

- Fall NASO
- Final PER Reminders
- Final AFRs and Program Income & Expense Survey Reminders
- Reminder: *New* Fidelity Bond Certification

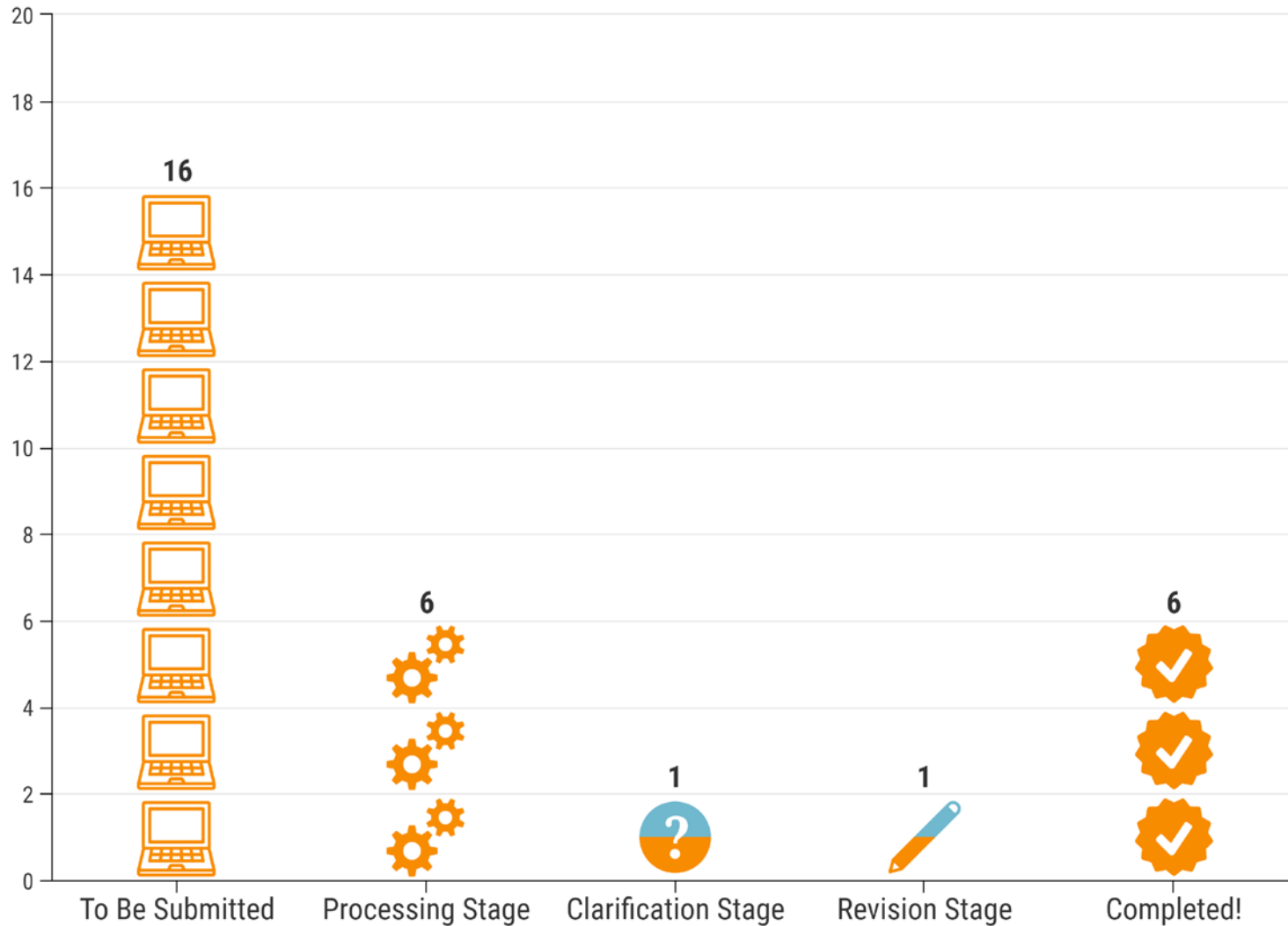
- Save the date- November 28th-29th
- From the 2018 OneStar Terms & Conditions

November 2018, Spring 2019, Summer 2019 <i>(exact dates TBD)</i>	New AmeriCorps Staff Orientation	Austin, TX	Mandatory for any Primary Fiscal and Program Staff listed on the AmeriCorps ARF within the first year of being assigned.
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- Match Percentage
 - Original OnCorps Budget
- Admin Percentages
- Living Allowance Worksheet
- Designate as Final PER
- Due Dates:
 - Budget Year ending 8/31
 - Final PER due 9/30
 - Final AFR due 9/30
 - Budget Year ending 7/31
 - Final PER due 8/30
 - Final AFR due 8/30



2017-2018 Final PER Progress as of 9/13/18



- **Cost Reimbursement Grants**
 - [Program Income Report](#)
 - [Federal Program Income Certification](#)
 - [Federal Funds as Match Report](#)
- **Fixed Amount Grants**
 - [Program Income Report](#)
 - [Federal Program Income Certification](#)
- **Dates**
 - For budgets ending 7/31: Final AFR due 8/30
 - For budgets ending 08/31: Final AFR due 9/30

- **Reminder: Submit with renewal**
- [Fidelity Bond Certification Form Link](#)



FIDELITY BOND COVERAGE CERTIFICATION

Organization Name:

BACKGROUND

Subrecipients (unless they are an Institution of Higher Education or State/Local Government Agency) are required to obtain a Fidelity Bond or Crime Policy in compliance with OneStar's Terms and Conditions:

IX. FIDELITY BOND OR CRIME POLICY

- A. The subrecipient, unless it is an Institution of Higher Education or State/ Local Government Agency, shall obtain a Fidelity Bond or Crime Policy equal to or greater than the grant award amount. If the subrecipient's current coverage is lower than the grant amount, the subrecipient shall amend the coverage to reflect the grant amount. In addition, OneStar Foundation shall be named as a third party loss payee.
 1. The subrecipient receiving the Grant Award is named as a third party loss payee (but does not necessary need to be the sole loss payee). This insurance shall cover the dishonest acts of all employees, volunteers, officers and directors.
 2. The subrecipient may obtain the necessary Bond through their general liability carrier, a major casualty insurance carrier, or a bonds specialty company.
- B. The subrecipient shall keep the Fidelity Bond or Crime Policy current from the start date of the budget period to six months after the date of final reimbursement.

- **2018-2019 OnCorps- Copy Program Data**
 - [Link: Copy Program Data OnCorps Tutorial](#)
- **Budget in OnCorps**
 - Before submitting PERs
 - [Link: Step by step instructions](#)
- **Pre-Award PER**
 - Most programs received a pre-award cost authorization letter
 - Due 30 days after the pre-award period ends
 - Submit even if zero dollars
 - [Link: Fixed Grant PER submission](#)
 - [Link: Cost Reimbursement PER submission](#)



- Direct Correspondence from Grants Officers
- AmeriCorps Updates (Bi-weekly)
- Updates from the Field (Bi-monthly)
- Fiscal Bi-Monthly Webinars
- Program Bi-Monthly Calls
- Trends- Deadlines





QUESTIONS?



Thank you for joining us the Fiscal Bi-Monthly Call!

The webinar recording will be posted on our Grantee Resource Library afterward.