Fiscal Bi-Monthly Call
July 2018

- IPERIA

- Final PER

- Final AFR

- OnCorps

- Call schedule for the next year

- ARF

Not selected!

- **Due Dates and Timeline**
  - Due to OneStar 30 days after the budget period end date.
    - 6/30/18 end date >>> 7/30/18 due date
    - 7/31/18 end date >>> 8/30/18 due date
    - 8/31/18 end date >>> 9/30/18 due date
  - Extensions granted on a case-by-case basis.
  - OneStar has 30 days to review for completeness.
    - Everything is good – is approved for payment within those 30 days.
    - Something looks off – will send an email to resolve our questions.

- **What we review:**

  - Member FICA is 7.65%*

  - Met match percentage*

  - Did not overspend CNCS Share

  - Section III percentages*

  - Asset Utilization

  - Program Income

  - Budget Variances*

  - Total Living Allowance reported against eGrants member roster and approved member pay schedule*

  - Final AFR and APR turned in

    *applies to Cost Reimbursement awards only

The Final AFR consists of three components:

- Program Income Report
  - Cost Reimbursement AND Fixed Amount Grants
- Federal Program Income Certification
  - Cost Reimbursement AND Fixed Amount Grants
- Federal Funds as Match Report
  - Cost Reimbursement Grants ONLY

- **Timeline**
  - 30 calendar days after the grant period ends

- Program Income: "gross income earned by the grantee that is <u>directly generated by grant supported activity</u> or earned as a result of the federal award during the period of performance…" (2 CFR 200.80) Including but not limited to:
  - Income from fees or services performed
  - Use or rental of real or personal property acquired under federal awards
  - The sale of commodities or items fabricated under a federal award
  - License fees and royalties on patents and copyrights
  - Principal and interest on loans made with federal awards

- Examples of program income:
  - **Scenario:** If you place members in schools and the schools provide $1,000 per member to the program in exchange for placing the members in the school, the revenue from the school is program income.
  - **Scenario:** Your members clear out 2 acres of brush to prevent forest fires and the county parks system pays you $1,000, the revenue from the parks system is program income.

- **Examples of items that are NOT program income:**
  - Grants received from private foundations that are not in exchange for services supported (even if it is to provide match for your federal grant)
  - Interest earned on advances of federal funds
  - Rebates, credits, discounts, and interest earned
  - **Scenario:** If Meadows Foundation gives you a $50,000 private grant for member living allowance, this is NOT program income. The grant is not made in exchange for specific services that the members are providing the Meadows Foundation.

- OnCorps- Program Income Report
- If you have no program income, send your grants officer an email instead
- Quick Guide PDF
  - http://onestarfoundation.org/wp-content/uploads/2014/10/OnCorps-Quick-Guide-Final-AFR-Program-Income-Report.pdf

Federal Share of Program Income is excess program income earned as a result of the AmeriCorps grant that may be used to either reduce the Federal (CNCS) share of the grant or to add the additional activities beyond those approved in the grant application. Federal Share of Program Income is reported separately from program income used as match on the grant.

- Expenditures of excess program income fall into two categories:
  - Program income expended in accordance with the **Deduction Alternative** (this is program income that was added to reduce the Federal (CNCS) share of the total project costs); and
  - Program Income was expended in accordance with the **Addition Alternative** (this is program income that was added to funds committed to the total project costs and expended to further eligible project or program activities.)

- OnCorps-Federal Program Income Certification- Custom Report
- Quick Guide PDF:
  - http://onestarfoundation.org/wp-content/uploads/2014/10/OnCorps-Quick-Guide-Final-AFR-Federal-Program-Income-Cert.pdf

- OnCorps- Federal Funds as Match- Custom Report
- Quick Guide PDF:
  - http://onestarfoundation.org/wp-content/uploads/2014/10/OnCorps-Quick-Guide-Final-AFR-Federal-Funds-as-Match.pdf

- Copying programs for 2018-2019
  - TBD

- Budgets
  - Programs will be entering budgets this year

- Changes to the PER submission
  - TBD

- Training
  - Budget Entry Training: July 26th, 1pm CT: https://attendee.gotowebinar.com/register/915112924259160833
  - New Program Setup: August 9th, 1pm CT: https://attendee.gotowebinar.com/register/595207354761640642
  - Online OnCorps Resources

Tentative Schedule for 2018-19

September 13 at 1pm CT

November 15 at 1pm CT

January 17 at 1pm CT

March 14 at 1pm CT

May 9 at 1pm CT

July 11 at 1pm CT

- Authorized Representative Form
- Timeline
  - Within 10 days
- How to Update
  - https://www.tfaforms.com/4684773
- Troubleshooting
  - Browser, cookies

QUESTIONS?

Thank you for joining us the Fiscal Bi-Monthly Call!

The webinar recording will be posted on our Grantee Resource Library afterward.