AmeriCorps*Texas Procurement Flow Chart
2CFR200.320

Is the procurement below $10,000?
- Yes: Micro Purchase
- No: Are there circumstances that eliminate the need for competition?
  - No: Noncompetitive Proposal
  - Yes: Is the procurement below $250,000?
    - Yes: Small Purchase
    - No: Is lowest price the primary consideration?
      - Yes: Competitive Proposal
      - No: Sealed Bid
Micro Purchase- 2CFR 200.320 (a)

- Acquisition of supplies or services, aggregate dollar amount not exceeding $10,000
- No competition required
- Reasonableness of price is determined by you
- Examples of Micro Purchases within AmeriCorps*Texas programs are uniforms and program supplies

Small Purchase- 2CFR 200.320 (b)

- Acquisition of supplies, services, or other property not exceeding $250,000
- Adequate number of price or rate quotations**
- Reasonableness of price is determined based on quotes
- Examples within AmeriCorps*Texas programs are vehicles and contracted services such as IT, payroll, and evaluation

Sealed Bid- 2CFR 200.320 (c)*

- Public Solicitation
- Adequate number of bidders**
- Award to the lowest price
- Firm fixed price contract
- Preferred method for procuring construction

Competitive Proposal- 2CFR 200.320 (d)*

- Public Solicitation
- Adequate number of bidders**
- Award to the best proposal
- Fixed price or cost reimbursement contract

Noncompetitive Proposal- 2CFR 200.320 (f)

Can only be used when:
- the item or service is only available from a single source
- public exigency or emergency
- competition is inadequate
- authorized by CNCS or OneStar
- Examples within AmeriCorps*Texas programs are urgent purchases for ADRT teams related to disaster relief

*Not commonly seen with AmeriCorps*Texas sub-recipients
**Adequate number is determined by you