**Evaluation Plan Rubric**

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| --- | --- | --- | --- | --- |
| Grantee Name | Click here to enter text. | | | |
| Grant Size | Large  Small  Average CNCS Funding: Click here to enter text. | | | |
| Grant Cycle | Click here to enter text. | | | |
| Year in Grant Cycle | Click here to enter text. | | | |
| Proposed Evaluation Design | Process | Outcome (Non-experimental) | Impact (QED) | Impact (RCT) |

**Evaluation Plan Compliance with CNCS Requirements**

|  |  |
| --- | --- |
| The evaluation plan proposes to measure the impact of service on (check all that apply) | AC members Service beneficiaries Community |
| The evaluation plan proposes to evaluate at least one year of CNCS-funded service activities. | Yes  No |
| Does the plan align with the CNCS-required timeline? (Plan submitted during recompete application, with report ready for next recompete application.) | Yes  No (see below)  Click here to enter text. |
| Has the grantee previously completed an evaluation?  If so, was it an impact evaluation?  Please add details of past evaluation: | Yes  No  Yes  No  Click here to enter text. |
| The evaluation plan includes all required sections | Yes  No (see below) |
| Large grantees only: Grantee is proposing an impact evaluation (QED or RCT) | Yes  No  N/A |
| Large grantees only: Grantee is proposing an independent (i.e., external) evaluation | Yes  No  N/A |
| Large grantees only: Independent/external Evaluator Qualifications | Click here to enter text. |

**Evaluation Plan Review Summary:**

**Click here to enter text.**

**Evaluation Plan Quality (S=Satisfactory; NI=Needs Improvement; M=Missing)**

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| --- | --- | --- |
| Purpose and Scope  S NI M | Strengths | Areas for Improvement |
| Are clearly stated |  |  |
| Are appropriate given  program specifics and place in  program life cycle |
| Specifically focus on and/or  include a discussion of  AmeriCorps program impact (not  overall organizational impact) |
| Specifically address evaluation of  OneStar funded programs  (if the grantee is part of a larger  national organization) |

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| Program Background and Theory of Change | S | NI | M | Strengths | Areas for Improvement |
| Provides a summary of the need or problem that the program is supposed to address |  |  |  |  |  |
| Describes the program’s theory of change |  |  |  |
| Summarizes previous research about program or similar programs |  |  |  |
| Includes a complete logic model describing inputs, activities, outputs, and short, medium, and long term outcomes |  |  |  |
| Identifies which program components and outcomes of interest the evaluation will focus on |  |  |  |

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| Evaluation Research Questions | S | NI | M | Strengths | Areas for Improvement |
| Are clear, specific and measurable |  |  |  |  |  |
| Are clearly connected to the theory of change and/or logic model |  |  |  |
| Are relevant to the grantees’ purpose and scope of the evaluation |  |  |  |

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| Evaluation Design | S | NI | M | Strengths | | Areas for Improvement |
| Is clearly connected to the theory of change and/or logic model |  |  |  |  |  | |
| Is appropriate for the research questions |  |  |  |
| Provides a rationale for the design selected and an assessment of its strengths and limitations |  |  |  |
| Defines the study group(s) and describes how they will be recruited (if applicable) |  |  |  |
| Defines how participants will be sampled (if applicable) – *If the program is multi-site then sampling across the sites should be addressed* |  |  |  |
| Defines what comparison group will be used, and how it will be recruited (if applicable) |  |  |  |
| Describes who will be responsible for carrying out the evaluation and their qualifications |  |  |  |

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| Data Collection Plan | S | NI | M | Strengths | Areas for Improvement |
| Specifies what information will be collected |  |  |  |  |  |
| Identifies sources of data |  |  |  |
| Describes any tools or instruments that will be used |  |  |  |
| States when data will be collected and by whom |  |  |  |

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| Analysis Plan | S | NI | M | Strengths | Areas for Improvement |
| Specifies the analysis techniques that will be used |  |  |  |  |  |

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| Report and Dissemination Plan  S NI M | Strengths | Areas for Improvement |
| Indicates that the program plans to  submit a final summary report and  includes timeline for report release |  |  |
| Includes a description for how the  program will disseminate and use the  results of the evaluation |
| Indicates that the final report will  include discussion of areas of future  exploration/study including any  current limitations of the evaluation |

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| --- | --- | --- | --- | --- | --- |
| Timeline and Budget | S | NI | M | Strengths | Areas for Improvement |
| Includes implementation timeline including components as applicable (planning, IRB clearance, sampling/comparison group identification, instrument creation, data collection, analysis, report writing, etc.) |  |  |  |  |  |
| Offers an estimate of costs, and explains what costs are included |  |  |  |

**Action Items Required for Approval:**

**Action Item #1:** Click or tap here to enter text.

**Action Item #2:** Click or tap here to enter text.

**Action Item #3:** Click or tap here to enter text.

**Action Item #4:** Click or tap here to enter text.

**Action Item #5:** Click or tap here to enter text.

**Action Item #6:** Click or tap here to enter text.

**Action Item #7:** Click or tap here to enter text.

**Action Item #8:** Click or tap here to enter text.

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| Approval for use |  |
| Is this evaluation approved per OneStar staff reviewer? | Yes  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| OneStar staff reviewer name: | Click here to enter text. |
| Date review completed: | Click here to enter text. |