



2018 AmeriCorps*Texas AmeriCorps Evaluation Institute

Agenda

Tuesday, February 27, 2018

10:00–10:15 AM Registration

10:15–10:30 AM Greetings and Introductions

Mike Long, Principal, ICF

Andrew MacDonald, Senior Associate, ICF

Jaclyn Kolar, Manager, AmeriCorps*Texas, OneStar Foundation

10:30–10:45 AM Reflections on 2017 Evaluation Experience

Mike Long, Principal, ICF

Andrew MacDonald, Senior Associate, ICF

ICF will share their perspective on the key needs and areas to focus on during 2018. And we will hear feedback from grantees about what they liked, learned, and/or would do differently from last year.

10:45–11:15 AM Evaluation Refresher

Mike Long, Principal, ICF

Andrew MacDonald, Senior Associate, ICF

This session will be an interactive refresher on key evaluation concepts (theory of change, logic model, types of evaluation, the difference between evaluation and performance measurement etc.).

11:15 AM–12:00 PM Data Collection Plans for Evaluation

Mike Long, Principal, ICF

Andrew MacDonald, Senior Associate, ICF

We will cover how to choose data measures to answer your research questions. We will also discuss elements of a data collection plan, including: what data are collected, when data are collected and by whom, and how data are collected.

12:00–12:10 PM Break

12:10–12:45 PM Data Collection and Management (Part I)

Mike Long, Principal, ICF

Andrew MacDonald, Senior Associate, ICF

We will review the ins and outs of using administrative data. We will cover sources of administrative data and tips for accessing administrative data from partners. This session will also cover how to store and protect data.



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12:45–1:45 PM

Working Lunch: OneStar Evaluation Resources and Individual Project Work

Kailee Selzer, Evaluation and Outreach Specialist, OneStar Foundation
Mike Long, Principal, ICF
Andrew MacDonald, Senior Associate, ICF

During this lunch session participants will learn about what support is available to them at OneStar for evaluation plan development, evaluation implementation, and performance measurement. Afterward, attendees will have time to work on their program evaluation plans and/or data collection plans. ICF will be available to answer questions.

1:45–2:30 PM

Data Collection and Management (Part II)

Mike Long, Principal, ICF
Andrew MacDonald, Senior Associate, ICF

This session will focus on how to collect original data, including surveys, observations, and interviews and focus groups.

2:30–3:15 PM

Data Analysis and Use for Evaluation

Mike Long, Principal, ICF
Andrew MacDonald, Senior Associate, ICF

This session will focus on cleaning data, types of data analysis, and what kinds of questions each type of analysis answers. Additionally, we'll discuss roles of an external evaluator and the program team. Lastly, we'll cover data visualization and reporting.

3:15–3:30 PM

Break with Snacks

3:30–4:15 PM

CNCS Requirements for Evidence, Evaluation, and Data

Mike Long, Principal, ICF
Andrew MacDonald, Senior Associate, ICF

We will discuss changes and continuities in the 2018 NOFO and CNCS requirements. We will also review parts of an evaluation plan and evaluation report.

4:15–5:00 PM

Building a Culture of Learning at Your Organization

Mike Long, Principal, ICF
Andrew MacDonald, Senior Associate, ICF

This session will cover using process and outcome data for continuous learning, revisiting your theory of change, and documenting your evaluation results in a learning memo. We will also cover how to move your program up the evidence continuum, and setting a longterm research agenda.

5:00–5:15 PM

Closing Discussion
