



# 2018 AmeriCorps\*Texas AmeriCorps Evaluation Institute

## Agenda

**Tuesday, February 27, 2018**

**10:00–10:15 AM Registration**

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**10:15–10:30 AM Welcome and Introductions**

**Mike Long**, Principal, ICF

**Andrew MacDonald**, Senior Associate, ICF

**Jaclyn Kolar**, Manager, AmeriCorps\*Texas, OneStar Foundation

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**10:30–11:15 AM CNCS Requirements for Evidence, Evaluation, and Data**

**Mike Long**, Principal, ICF

**Andrew MacDonald**, Senior Associate, ICF

We will discuss changes and continuities in the 2018 NOFO and CNCS requirements. We will also review parts of an evaluation plan and evaluation report.

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**11:15–11:45 AM Evaluation Refresher**

**Mike Long**, Principal, ICF

**Andrew MacDonald**, Senior Associate, ICF

This session will be an interactive refresher on key evaluation concepts (theory of change, logic model, types of evaluation, validity and reliability, etc.).

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**11:45 AM–12:45 PM Orientation to Data Collection**

**Mike Long**, Principal, ICF

**Andrew MacDonald**, Senior Associate, ICF

We will cover how to choose data measures to answer your research questions. We will also discuss how to establish and describe strong data collection systems, including what data are collected, when data are collected and by whom, and how data are collected.

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**12:45–1:45 PM Working Lunch: OneStar Evaluation Resources and Individual Project Work**

**Kailee Selzer**, Evaluation and Outreach Specialist, OneStar Foundation

**Mike Long**, Principal, ICF

**Andrew MacDonald**, Senior Associate, ICF

During this lunch session participants will learn about what support is available to them at OneStar for evaluation plan development, evaluation implementation, and performance measurement. Afterward, attendees will have time to work on their program evaluation plans and/or data collection plans. ICF will be available to answer questions.

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**1:45–2:45 PM**

## **Collecting Original Data**

**Mike Long**, Principal, ICF

**Andrew MacDonald**, Senior Associate, ICF

We will cover how to collect original data for your evaluation. During this session, we will discuss how to collect data using structured observations, interviews, focus groups, and surveys.

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**2:45–3:15 PM**

## **Collecting Secondary Data**

**Mike Long**, Principal, ICF

**Andrew MacDonald**, Senior Associate, ICF

We will review the ins and outs of using secondary/administrative data. We will cover sources of administrative data and tips for accessing administrative data from partners.

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**3:15–3:30 PM**

## **Break with Snacks**

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**3:30–4:15 PM**

## **Data Analysis and Use**

**Mike Long**, Principal, ICF

**Andrew MacDonald**, Senior Associate, ICF

This session will focus on cleaning data, types of data analysis, and what kinds of questions each type of analysis answers. Additionally, we'll discuss roles of an external evaluator and the program team. Lastly, we'll cover data visualization and reporting.

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**4:15–5:00 PM**

## **Growing Evidence Over Time**

**Mike Long**, Principal, ICF

**Andrew MacDonald**, Senior Associate, ICF

This session will cover using process and outcome data for continuous learning, revisiting your theory of change, and documenting your evaluation results in a learning memo. We will also cover how to move your program up the evidence continuum, and setting a longterm research agenda

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**5:00–5:15 PM**

## **Closing Discussion**

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