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2018 AmeriCorps*Texas
All-Grantee Meeting
February 28-March 1, 2018

Going for Gold:

Asset Utilization and De-Obligation
- Fixed Awards -

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Session Goals:

- Learn why asset utilization is important
- Learn how to project member hours and calculate de-obligation



OneStar's goal is
≥97% asset utilization

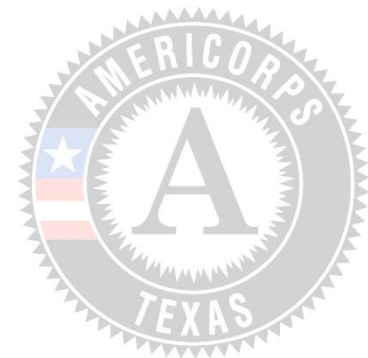
De-obligation:

- Helps programs meet this goal
- Allows OneStar to repurpose funds for future grant awards.



Projecting Hours Served:

- Review slots filled and member types.
- Are there vacant slots?
- Will these vacant slots be filled?
- What slots will remain unfilled?



Projecting Maximum Reimbursement:

- What is your cost per MSY?
- 1 FT member equals 1 MSY
 - $\text{Cost per MSY} \times (\text{hours served}^*/1700) \times 1 \text{ MSY}$
- 1 HT member equals 0.5 MSY
 - $\text{Cost per MSY} \times (\text{hours served}^*/900) \times .5 \text{ MSY}$

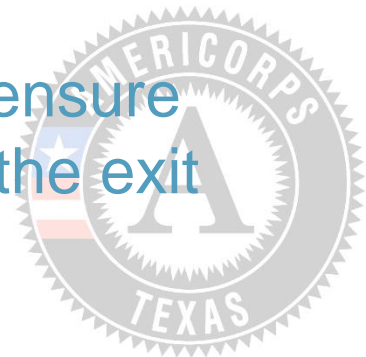


- *If hours served is higher than what is needed for the member type, then the numerator equals the denominator. The multiplier is 1.*



Matching Up Refill Slots

- When enrolling new members, eGrants will always enroll members in unfilled slots before enrolling in refill slots
- If you are converting slots, always convert unfilled slots before converting refill slots
- Slots can only be refilled once
- If you are refilling multiple slots, you must ensure that refilled slot enrollment dates are after the exit date of the slot vacated.



Example Refill Slot

- Lindsey Vonn (FT)
 - Enrolls 9/1/2017
 - Exits 9/8/2017
- Shaun White (FT)
 - Enrolls 9/15/2017
 - Exits 10/15/2017
- Chloe Kim (Refill FT)
 - Enrolls 10/4/2017
 - Exits 2/1/2018
- Mikaela Shiffrin (Refill FT)
 - Enrolls 11/5/2017
 - Currently serving

Who Refilled Who?

- Which slot did Chloe Kim refill?
 - Lindsey Vonn
- Which slot did Mikaela Shiffrin refill?
 - Shaun White



Projecting Maximum Reimbursement:

- Your Cost per MSY is \$10,000.
- Reimbursement for 1 FT member that serves 1,700 hours (or more) is \$10,000
- Reimbursement for 1 HT member that serves 900 hours (or more) is \$5,000



Scenario 1

Q. Your cost per MSY is \$10,000. 10 FT members serve until the end of the program year, each with 1750 hours. What is the total maximum reimbursement?



A. \$100,000

– $\$10,000 \text{ per MSY} \times (1700/1700) \times 10 \text{ MSY}$



Scenario 2

Q. Q: Your cost per MSY is \$10,000, for 10 MSYs. 9 FT members serve until the end of the program year, each with 1701 hours. 1 FT is unfilled at the beginning of the year. This slot is later filled with 1 HT member that exits with 1000 hours. What is the maximum reimbursement?



A: \$95,000

- \$10,000 per MSY x (1700/1700) x 9 MSY
- \$10,000 per MSY x (900/900) x .5 MSY



Scenario 3

Q. Your cost per MSY is \$10,000, for 10 MSYs. 8 FT members serve until the end of the program year, each with 1726 hours. 2 FT slots are converted to 4 HT slots. 3 HT members exit with only 675 hours. 1 HT member serves 1100 hours. What is the maximum reimbursement?

A. \$96,250

- $\$10,000 \text{ per MSY} \times (1700/1700) \times 8 \text{ MSY}$
- $\$10,000 \text{ per MSY} \times (900/900) \times .5 \text{ MSY}$
- $\$10,000 \text{ per MSY} \times (675/900) \times 1.5 \text{ MSY}$





Tips for Success:

- Program and Fiscal staff communication
- Reimbursement are based on member hours
- No extra dollars for members that serve beyond their slot requirement
- Use enrollment and exit dates from eGrants to match up slot refills
- Assume all members actively serving will complete their terms of service.



Slopestyle AmeriCorps Program has a fixed award. They were awarded \$350,000 for 35 MSYs. The cost per MSY is \$10,000. The program plans to have all 35 positions filled with full-time members. August 21st, 2018 and June 14th, 2019 are the anticipated enrollment and exit dates, respectively.



Scenario 1

32 FT members enrolled on 8/21/2018 and permission is received from the Program officer to convert the remaining FT slots into HT. The HT members will serve from 1/19/2019 through 8/21/2019.

- 5 HT members enrolled on 1/9/2019
- 1 FT member exits for CPC reasons on 1/31/2019 with 680 hours served.

The deadline to de-obligate is April 11, 2019. Your Program Director will not refill any of the vacant slots. How much should you de-obligate?



1. Up to this point are there any vacant MSYs?
 - Yes
2. How many vacant MSYs?
 - 1.5 MSYs
3. Were there any slot refills?
 - No
4. Of the vacant MSYs, how many were NEVER filled?
 - 0.5 MSYs
5. Of the vacant MSYs, how many were filled at one point in the year?
 - 1 MSY



6. What percentage of hours were completed for this MSY?
- $680/1,700 = 40\%$
7. What percentage of an MSY cannot be drawn down?
- 60%
8. What amount are you CERTAIN CANNOT be drawn down?
- $(\$10,000 \cdot .5) + (\$10,000 \cdot .6) = \$11,000$



Scenario 2

32 FT members enrolled on 8/21/2018 and permission is received from the Program officer to convert the remaining FT slots into HT. The HT members will serve from 1/19/2019 through 8/21/2019.

- 1 FT member exits on 11/15/18 for grad school with 340 hours served
- 7 HT members enrolled on 1/9/2019
- 1 FT member exits for CPC reasons on 1/31/2019 with 680 hours served.
- 1 FT member exits for job on 2/28/2019 with 850 hours served.

The deadline to de-obligate is April 11, 2019. Your Program Director will not refill any of the vacant slots. How much should you de-obligate?



1. Up to this point are there any vacant MSYs?
 - Yes
2. How many vacant MSYs?
 - 2.5 MSYs
3. Were there any slot refills?
 - Yes FT → HT No
4. What % hours were completed by FT member?
 - $340/1,700 = 20\%$
5. Of the vacant MSYs, how many were NEVER filled?
 - 0



6. Of the vacant slots, how many were filled at one point in the year?
- 2 MSYs
7. What percentage of hours were completed for these MSY?
- $680/1,700 = 40\%$; $840/1,700 = 50\%$
8. What amount are you CERTAIN CANNOT be drawn down?
- $(\$10,000 * (.8 - .5)) + (\$10,000 * .6) + (\$10,000 * .5) = \$14,000$







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