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2018 AmeriCorps*Texas
All-Grantee Meeting
February 28-March 1, 2018

Keep the Torch Burning:

Continuity and Transition Planning

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Objectives of this Session

- Increase awareness of the benefits of continuity planning for your program
- Review your program's current practices and identify areas for improvement for continuity and transition planning
- Leave with tools to help your program develop or improve your continuity plan



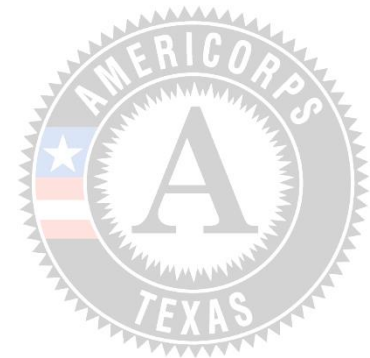
Transitions at OneStar in the Last Year

- Turnover in 4 of 6 positions
- 3 maternity leaves
- 1 sabbatical
- A hurricane



AmeriCorps Program Functions Requiring a Continuity Plan

- Funding
- Data Collection/Reporting
- Member Management/Support
- Recordkeeping
- Technology
- Contacts/Relationships



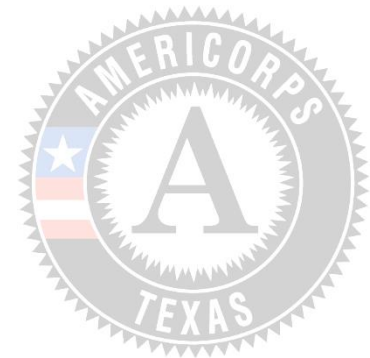
Tools to Develop/Update Continuity Plan

- Timeline/Calendar
- Policies and Procedures
- Cross-Training
- Resources
- Technology



Activity!

Identify two of the functions from this scenario and discuss two tools that could use to ensure that this organization experiences a smooth transition.



Self-Assessment and Action Plan

Select one or two functions and reflect on your program's current practices. Next, write down plans for using tools to improve or develop a continuity plan.





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